

Viking Sewing Center Fee Class Policy

Registration

All classes are held at our San Jose store unless otherwise noted. Call our San Jose store 408.298.5696 if you have questions. Please verify dates and times.

- 10% discount given on class supplies**.

**10% discount will be given on non-discounted items, does not apply to already discounted items; sewing machines, software, sergers, cabinets, repairs, and gift certificates or "total" purchases under \$10. In order to receive the discount proof of registration is required.

- Registration for these classes must be made in person or by USPS mail.
- Supply lists are only sent when registering via mail and a Self Addressed Stamped Envelope has been included with registration.
- We do not accept email registrations at this time.
- Registration must be accompanied by payment in full. We do not reserve space until payment is made.
- Cash or check (made payable to teacher) - The Teacher information is located on the Sewing class page of our website with the description of class, dates, times and fees.
- Store events and classes may be paid by credit card
- We do not accept credit cards unless otherwise noted in course description.

Cancellations

Class fees will be refunded only if class is cancelled by teacher, or notice of student withdrawal is given no later than 7 business days before first class date*. *i.e. Class starts on Monday the 12th you must cancel no later than Saturday the 3rd.*

- You MUST call or come into our San Jose store. Do not leave a message. You must speak with one of our employees letting them know that you are withdrawing from a class.
- You cannot cancel via email.
- It is the student's responsibility to cancel 7 business days prior to start of class.
- Please note that most of our teachers are independent contractors. They pay for the classroom space. Because of this if you miss a class it cannot be made up.
- Refunds and / or make-ups for missed classes are not given.
- If the teacher must miss a class for any reason they will be responsible for setting a time for the make-up, or will provide you with a refund for the time they were unable to hold the class.
- In the case of low registration, classes are subject to cancellation.

Additional Policy

- *Special Events and certain Specialty classes may have a different cancellation policy.
- Children and / or visitors cannot be accommodated during classes.
- Please do not wear perfumes or fragrances to classes. We want all of our students and teachers to be able to enjoy the classes. Many of us have allergies so we really appreciate your consideration. Thank you in advance.

QUESTIONS REGARDING OUR POLICY:

Call 408.298.5696

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1232 Lincoln Avenue • San Jose CA 95125